



# 25<sup>th</sup> BROCKPORT ARTS FESTIVAL

## SPONSOR APPLICATION

August 10-11, 2019 10 AM 'til 5 PM

MAIL TO: BAF Sponsor Application

P.O. Box 197, Brockport, NY 14420

Email: [brockportartsfest@gmail.com](mailto:brockportartsfest@gmail.com)

Website: [BrockportArtsFestival.com](http://BrockportArtsFestival.com)

<p><b>PERSONAL/BUSINESS INFORMATION:</b></p> <p>NAME: (LAST) _____</p> <p>(FIRST) _____</p> <p>BUSINESS NAME: _____</p> <p>MAILING ADDRESS: _____</p> <p>_____ ZIP _____</p> <p>EMAIL: _____</p> <p>PHONE NUMBER: (_____) _____</p> <p>WEBSITE: _____</p> <p>FACEBOOK PAGE: _____</p> <p>STATE SALES TAX NUMBER: _____</p>	<p><b>FESTIVAL INFORMATION:</b></p> <p>Special Requests:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
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- FESTIVAL SPONSOR --- \$5000** or above. Please contact festival chair.
- Duck Derby Ticket Sponsor\*** --- \$2000 only commercial sponsor listed on minimum of 5000 duck derby tickets  
\* Please contact Festival Chair. Special Duck Derby advertising includes brochure, flyers, special ads, website and Facebook presence, etc. in addition to qualifying as a platinum sponsor for related category benefits.
- Category 6 --- PLATINUM \$2000:** double booth space if desired and logo on website, Facebook, festival insert, as well as exclusive sponsorship of a major festival event/activity with accompanying banner where possible. Logo placement in media and on banner at festival site.
- Category 5 --- GOLD \$1500:** Single booth space if desired, logo on website, Facebook, festival insert, as well as exclusive sponsorship of a major festival event/activity with accompanying banner where possible. Logo placement in media and on banner at festival site.
- Category 4 --- SILVER \$1000:** Traditional festival sponsors, support by monetary or in-kind donations. Single booth space and electricity if desired, logo on website, Facebook, festival insert, as well as exclusive sponsorship of a festival event/activity with accompanying banner where possible.

I have read this application, the rules and regulations and the liability waiver below and agree to all terms and conditions described.

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

NAME: \_\_\_\_\_ SPONSOR APPLICATION pg. 2

See p 3 for important information

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**APPLICATION CHECKLIST:** All items must be included for consideration.

- Application Form completed
- If you need a space, two photos (4 x 6); one close – up, one overall booth display. Photos will not be returned.
- Category 4 --- Silver \$1000
- Category 5 --- Gold \$1500
- Category 6 – Platinum \$2000
- Duck Derby Sponsor - \$2000

\$\_\_\_\_\_ **Total Amount Enclosed --- Checks payable to BISCO**

Send packet to: BAF Coordinating Committee, PO BOX 197, Brockport, NY 14420

**FOR FESTIVAL USE ONLY:** DATE APPLICATION RECEIVED: \_\_\_\_\_ BOOTH # \_\_\_\_\_

- FEE:**  Category 4: \$1000     Category 5: \$1500     Category 6 \$2000     Duck Derby Sponsor \$2000  
 Festival Sponsor \$\_\_\_\_\_ negotiated

## 2019 SPONSOR APPLICATION INFORMATION FOR THOSE NEEDING A BOOTH

*Read and retain for reference.*

### Application Process:

- All applications must be complete and include clearly printed e-mail address.
- The deadline for applications is May 31, 2019. BISCO encourages vendors to submit applications early to have the best chance for acceptance and to obtain any special requests. Late applications will be considered if there is sufficient space.
- Vendors will receive all necessary information via mail or email prior to the festival.

### Space Assignments:

- Spaces are located on pavement on Main Street, Brockport from the Canal Bridge south to the Rail Road bridge.
- Booth numbers and locations will be emailed or mailed no later than June 10. Vendors who wish to be relocated need to contact the vendor coordinator at [brockportartsfest@gmail.com](mailto:brockportartsfest@gmail.com) on or before June 20. **No location changes will be considered after June 20. No changes will be made at the festival.**

### Set-Up/Teardown Times:

- **Set up** Fri. August 9, 7-9PM (south of Erie Street only) and Sat. August 10, 6 – 9AM (all locations); Set-up staff will be available to assist vendors to find their spots, and distribute booth plates.
- **Teardown** Sun. Aug. 11 **between 5 - 6:30PM ONLY. No vehicles will be allowed on the street until after 5 PM.**

### Vendor Parking:

- Overnight parking (no services) will be permitted in the lot behind the Sweden Town Hall on State Street.
- Parking spaces exist on most cross streets (one side only). Parking passes will be included in your packet.

### Other Information:

- Participants are responsible for providing tent, tables, etc. Tents must be well weighted down, not staked, because of the pavement surface. Tents with sides provide security and are recommended in case of inclement weather.
- Please remove trash daily. Receptacles are located throughout the festival.
- Security will be handled by the Brockport Police Department.
- **No refunds will be provided after June 30.**

**Liability Agreement** - As an exhibitor, I agree to the conditions and requirements of the Brockport Arts Festival. The undersigned agrees to indemnify BISCO, the owner and producer of the Brockport Arts Festival, and hold it harmless from any liability for injury and/or damage caused to any person or entity resulting from the acts or omissions of the undersigned, its officers, agents, employees or guests in connection with the undersigned's participation in the 2019 Brockport Arts Festival, including but not limited to costs and attorney fees. I further agree that Brockport Arts Festival may copy, distribute and use any reproductions of my images in media for publicity. I agree that the Brockport Arts Festival will not be held responsible for any theft or loss of property.

### FESTIVAL INFORMATION:

EMAIL: [brockportartsfest@gmail.com](mailto:brockportartsfest@gmail.com)

WEBSITE: [brockportartsfestival.com](http://brockportartsfestival.com)